



SALMON HARBOR MARINA

A Department of Douglas County
and Port of Umpqua

“SERVING OUR COMMUNITY WITH PRIDE”

MINUTES

SALMON HARBOR MANAGEMENT COMMITTEE (SHMC) WORK SESSION & MEETING
March 12, 2020 – 9:30 A.M. WORK SESSION & 10:00 A.M. SHMC REG. MEETING
Salmon Harbor Marina Office – 100 Ork Rock Road, Winchester Bay

WORK SESSION

9:30 a.m.

CALL TO ORDER Chris called the meeting to order at 9:30 a.m.

WORK SESSION: 1 item

- 1) Review and Discuss Salmon Harbor Budget.

ADJORN: Chris adjourned the meeting at 10:00 a.m.

SHMC REGULAR MEETING

10:00 a.m.

SHMC ATTENDING: Douglas County Coastal Representative, Tom Huebner (absent); Port of Umpqua Representative, Carey Jones; Douglas County Commissioner, Chris Boice; Harbor Manager, Paul Stallard; Program Coordinator, Savanna Wright; Exec Admin. Asst., Renae LaRouche; Admin. Asst., Diane Bynum; Retired on-call Exec. Admin. Assist, Caryn Hamner.

VISITORS: Jessica Hansen, CFO for Douglas County; Charmaine Vitec, Port of Umpqua Manager

CALL TO ORDER: Chris called the meeting to order at 10:02 p.m.

CALL TO APPROVE THE AGENDA: Chris called for approval of the agenda. Chris moved to approve and Carey seconded the motion. Motion passed 2-0.

APPROVAL OF MINUTES: Chris called for approval of SHMC's March 4, 2020 meeting minutes. Chris moved to approve the minutes and Carey seconded the motion; motion passed 2-0.

VISITOR COMMENTS (Agenda Items Only): No comments at this time.

OLD BUSINESS: 2 items

- 1) Approve First Extension to Contract #30000043 with Laskey-Clifton Corp.

Chris moved to approve Contract #30000043 ext. with Laskey-Clifton Corp. Carey seconded the motion. Motion passed 2-0.

- 2) Approve First Extension to Contract #30000056 with Ffossil Contract.

Chris moved to approve Contract #30000056 ext. with Ffossil Contract. Carey seconded the motion. Motion passed 2-0.

NEW BUSINESS: 1 item

- 1) Budget Adjustment: SH to provide highlighted current FY Capital Outlay uncompleted projects or money left over from purchases made from Capital & SH dredging money for DC CFO that will go on a SH budget adjustment for BOC meeting for them to approve.

Chris moved to approve budget adjustment list. Chris approved and Carey seconded the motion. Motion passed 2-0.

DISCUSSION:

- 1) Signatures for Change Orders

MANAGER'S REPORT: Nothing to report at this time.

ADJOURNED: Chris adjourned the meeting at 10:10 a.m.

SUBMITTED BY: Renae LaRouche, Exec. Admin. Asst.

Approved SHMC: APPROVED APR - 9 2020